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ABSTRACT

This handbook is designed to assist experienced catalogers and library school students in the application of the most commonly used rules for bibliographic description, choice of access points, and form of headings in accordance with the revised Anglo-American Cataloging Rules (AACR2R). The book is intended as a supplement to the text of the Anglo-American Cataloging Rules. This revised edition of the handbook has converted the cataloging examples to machine-readable (MARC) format. A general overview of MARC bibliographic format is provided in the introduction. The handbook includes the following chapters: (1) General Information; (2) Books, Pamphlets, and Printed Sheets; (3) Cartographic Materials; (4) Manuscripts (Including Manuscript Collections); (5) Music; (6) Sound Recordings; (7) Motion Pictures and Videorecordings; (8) Graphic Materials; (9) Computer Files; (10) Three-Dimensional Artifacts and Realia; (11) Microforms; (12) Serials; (13) Analysis; (14) Choice of Access Points; (15) Headings for Persons; (16) Geographic Names; (17) Headings for Corporate Bodies; and (18) Uniform Titles. An index is provided. (SWC)

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